# Lightshare
## Homeshare Services

# Homesharer Application Form

| Your Details | |
|---|---|
| **Name** (for couples please provide both applicant details) | |
| **Date of Birth** | |
| **Sex** | |
| **Address** | |
| **Telephone number** | |
| **Email Address** | |
| **Language(s) spoken** | |

**Please Insert a Recent Picture of Yourself Here**
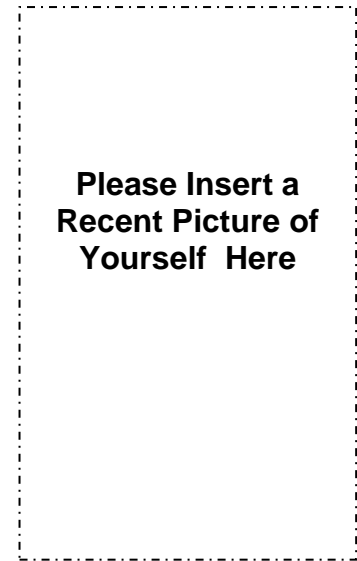
| | |
|---|---|
| **When do need accommodation from?** | |
| **Do you need to give notice where you are currently living, if so how much?** | |
| **Which areas are you willing to live in?** (Please note the wider range of areas you give the easier it is to find a placement. Please give a reference number for an advert if you have one**)** | 1.<br><br>2.<br><br>3.<br><br>4. |
| **On what basis are you in the UK? (If applicable, please state how long you have been in the UK)** | |
| **How long can you commit to Homesharing?** (Please note that the minimum commitment is 6 months) | |
| **What attracted you to the idea of Homeshare?** | |
| **Do you have any qualifications or experience with older/vulnerable people?** | |

| | |
|---|---|
| **Do you have an up to date DBS? (within the last year? If so, please state the date of your last DBS)** | |

**As a Homesharer you will need to offer 10 hours of support each week. When can do you feel you can provide this support? E.g. daytime, afternoon, evenings, weekends etc.**

**Please select the type of support you can provide below.**

| Type of Support You Can Provide | | | | |
|---|---|---|---|---|
| Shopping | YES | ☐ | NO | ☐ |
| Light Cooking | YES | ☐ | NO | ☐ |
| Gardening/care of plants/ care of pets | YES | ☐ | NO | ☐ |
| Light Housework | YES | ☐ | NO | ☐ |
| Keeping Appointments | YES | ☐ | NO | ☐ |
| Companionship | YES | ☐ | NO | ☐ |
| Outings | YES | ☐ | NO | ☐ |
| Helping with the computer/ internet | YES | ☐ | NO | ☐ |
| Overnight presence in the house | YES | ☐ | NO | ☐ |

**Is there anything else you would like to offer help with?**

**How would you describe yourself?**

**What are your interests/ hobbies?**

**Do you work currently?**  YES  ☐          NO  ☐

**What is your occupation?**

**What days do you work and what hours do you do?**

| | | |
|---|---|---|
| **Are you a Student?**<br>YES ☐ | NO ☐ | |
| **What course are you enrolled on?** | | |
| **Which year are you in?** | | |
| **How many days and on what days do you attend University/College?** | | |
| **Are you able to provide 10 hours of support per week?**<br>YES ☐ | NO ☐ | |
| **Do you have any upcoming commitments? (e.g. holidays, plans to return back home if you are a student)**<br>YES ☐ | NO ☐ | |
| If so, please give further details | | |

## References

Please provide details of two referees. (Please note one of the referees must be your current employer/ latest employer) We also do a check with the Disclosure and Barring Service and we require references and proof of current address)

| **Employer/ Academic Reference** | |
|---|---|
| Name | |
| Address | |
| Telephone Number | |
| Email Address | |
| Relationship to the Applicant | |
| Length of time known | |
| **Personal Reference** | |
| Name | |
| Address | |
| Telephone Number | |
| Email Address | |
| Relationship to the Applicant | |
| Length of time known | |

## Next of kin/ Emergency Contact Details

Please provide details of you next of kin or somebody we can contact if there were an emergency during your homeshare placement.

| Name | | Relationship to you | |
|------|--|---------------------|--|
| Address | | | |
| Telephone Number | | | |
| Email Address | | | |

## Criminal Convictions

A voluntary role as a Homesharer with Lightshare Ltd is exempt from the Rehabilitation of Offenders Act 1974 as it would involve working with vulnerable adults. The role of a Homesharer is one covered by the Rehabilitation Of Offenders Act 1974 (Exceptions) Order 1975 or the Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions) (Scotland) Order 2013, so we will require the potential Homesharer to disclose all convictions, cautions, reprimands, and final warnings (whether spent or unspent) that are not "protected" (as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) in line with current legislation.

We have a fair and equal policy and even in these circumstances, we will not refuse to accept a particular individual unless the nature of the conviction has some relevance to the role of a Homesharer (e.g. assault against a vunerable adult) We will seek the applicant's agreement to make an application to the Disclosure and Barring Service (DBS).

| Do you have any unspent or have any pending criminal convictions, caution, warnings, reprimands or bind-over?  If yes, please give further details | |
|---|---|

## Your preferences

**Are there any health concerns we and the Householder need to be aware of? E.g. allergies**

YES ☐          NO ☐

| | | |
|---|---|---|
| **Do you have any pets?** | YES ☐ | NO ☐ |
| **Would you mind sharing with someone who has a pet?** | YES ☐ | NO ☐ |
| **Do you smoke?** | YES ☐ | NO ☐ |
| **Do you mind living with someone who smokes?** | YES ☐ | NO ☐ |

**Do you have any preferences living with a female, male, couples?**

Male ☐          Female ☐          Couple ☐          No preference ☐

**Is there anything else you would like us to know?**

I agree to provide 10 hours of support to the householder per week ☐

I give consent for Lightshare Homeshare Services to conduct an enhanced DBS check with an external organisation before I move in and I understand some personal data may be provided to the organisation completing my DBS check. I also agree to pay a £30 fee for the DBS check ☐

I agree to pay the monthly fee of £170 to Lightshare (single applicant) or £320 (couples) from the date I commence my first placement ☐

I confirm that the information I have provided above is true, complete and accurate ☐

All information held by Lightshare CIC (trading as Lightshare Homeshare Services) will be kept in accordance with The General Data Protection Regulation (GDPR). You have the right to access your files at any time.  We promise never to share or sell your information to other organisations or businesses, unless you have given us specific consent.  You can opt out of our communications at any time by telephoning 0330 111 4292, writing to Lightshare Homeshare Services, 86-90 Paul Street, London, EC2A 4NE or by sending an email to **info@lightshare.co.uk**.  You can find a full copy of our privacy policy on our website at **www.lightshare.co.uk**

**I give consent to Lightshare Homeshare Services to use my data for office use and to help process my Homeshare application** ☐

Signature……………………………  Date……………………………………..

Name……………………………………….

Thank you for completing the Householder application form. Please kindly return this form either by post or email.

**Post:**
Lightshare Homeshare Services
80-90 Paul Street
London
EC2A 4NE

**Email:** info@lightshare.co.uk

Please email info@lightshare.co.uk or call 0330 111 4292 if you have any questions or queries.